

Shaftesbury Arts Centre

Minutes of Directors' Meeting held on 18th November 2019

Directors Present: Jenny Parker (Chair), Ruth Drewett, Sue Cadmore, John Cadmore, Caroline Hughes, Rosie King, Amber Harrison, Karren Burkett, Kevin Harrison, Alex Chase,

Others: Geoff Spencer,

No.	Subject	
1.	Open Session None	
2.	Apologies for absence: Richard Lloyd, Val Baker, Sandra Trim	
3.	Approval and signing of minutes: The minutes were approved and signed	
4.	Matters Arising: 5. Jerome had confirmed that he was happy to continue supplying wine for the Gallery Private views at cost. 10. Complaints, JP and GS will be meeting with Nic Griffin about Senior films issues. JP has responded in writing to those who complained about our hosting the Psychic Medium evening.	
5.	Treasurer's Report Adjusted costs for general operations for Sept and Oct was over £31,000 Net operating loss for Sept and October of £2,733, which included cost of replacing boilers. Issues regarding payment for Robert Harbermann have been resolved. Fundraising income Total of £5,898 this year. 239,000 raised for capital spend. £38,000 available for future projects £5,000 dedicated for disabled lift. For specific details please see report. Accounts have gone to auditors.	
6.	The Way Ahead Postponed until after next Monday meeting 25 th November @7:30pm	
7.	Marketing 2 nd December 2019 is the deadline for the next programme. We need someone to take on marketing when Amber stands down. Cost to buy current publisher packaging would be £50 per month, licence for 1 laptop etc. and would need considerable expertise and training. AC suggested first refusal should go to marketing team. AH has requested a meeting with the marketing team. AH has a possible contact who would design the programme. Several people would be able to manage Facebook pages. Need to establish role of Marketing group. What is mandate, are they marketing only what they are asked to or everything that is happening in the Arts Centre?	

